



Tender Heart High School

Sector 33-B, Chandigarh

Application For Class Play Group

Affix
Latest
Photograph

(Attach 5 passport
and 3 stamp size
photographs.)

(For Office use only)

Date

Session

Office Record No.

Particulars of Student:

Name (in block letters)Male/Female

Date of Birth..... (In Words)

Aadhaar No.

Blood GroupOnly child (Yes/No)

Name & Age of the Siblings

(Name).....(Age)Class Studying in.....

(Name)..... (Age) Class Studying in

Particulars of Father:

NameAge.....

Address (Res.):

.....Mob.....

Address (Off.):

.....Mob.....

Email addressAnnual Income (Rs.).....

Occupation

Academic / Professional Qualifications (Give details)

.....

Signature

Particulars of Mother:

NameAge.....

Academic / Professional Qualifications (Give details)

.....

If working, give designation.....

Address : Off.:Mob.....

E-mail addressAnnual Income (Rs.).....

Signature

Please mention two reasons for choosing this school.

1.....

2.....

Kindly provide the following information required by the school authorities :-

1. Who will drop the child to School.....

2. Who will pick the child from School

3. Who takes care of the child at home

4. Any medical peculiarities of your child

5. Allergies (if any)

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6. Any medication to be given during school hours.....

7. If mother or any authorised person available to remain on school premises during the child's stay in school.....

8. List of persons/individuals authorised to pick-up the child from school along with their phone numbers and Identity Proof.

S.No.	Name	Relation	Mobile Phone Nos.
(i)			(i) (ii)
(ii)			(i) (ii)
(iii)			(i) (ii)

9. Mother Tongue Primary language spoken at home

Principal

Office Record No.....

Dated

PARENT AGREEMENT

I, the undersigned, agree to the following :

1. To enroll my child at Tender Heart High School for the current school year.
2. To provide the school with all fees and payments prior to the dates they are due.
3. To give one full calendar month written notice of withdrawal of my child. If sufficient notice is not given, then one calendar month tuition fee will be paid in lieu of notice.
4. When arriving at school, to hand over my child **on time** and directly to a staff member of her/his class Play Group, and not to take my child from school without informing a staff member and to pick up my child **on time**.
5. To notify the school in advance if any person other than the parent/guardian is going to pick up my child.
6. To advise the school if there are any changes in the family relationship, including any changes to the custody/access of the child.
7. I understand that absences due to illness or holiday and school closures due to severe weather conditions and/or natural disasters are not exempt from payment of school fees.
8. To keep my child from school if there is any illness/doubt of illness, and to notify the school about any serious illness.
9. That permission is granted to the school authorities to call a physician or ambulance in case the need so arises.
10. The school reserves the right to advise against Play Group attendance/release a child if the school decides it is best for the child and/or the school.
11. The parents will strictly obey/follow the advice of the school authorities with regard to the welfare of my child.

Mother _____

Father _____

Dated _____

Parents' Signature

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I hereby certify that all the information given regarding my child's Registration is deemed complete and correct.

Mother _____

Father _____

Dated _____

Parents' Signature

RULES & REGULATIONS

1. Parents will invariably inform the school of any illness which the child faces during the on-going school session.
2. After all inoculations, standard or otherwise, parents will most certainly keep the child at home the next day and longer if required.
3. Parents will not send the child to school in case of slightest cough/cold/fever or if the child has not slept for at least 6 hours the previous night.
4. Child will only be sent to the school when the child has gone through morning ablutions.
5. Parents will maintain one set of clothes for emergency use in school and replace it every two weeks.
6. Parents will give, where required, specific instructions to the school authorities and class teacher about care of their child.
7. School will not be providing any food item/s to the child. Parents may kindly pack healthy tiffin for their child.
8. There will be no school uniform and children may kindly wear comfortable home clothes.
9. It is the parents duty to accompany the child to school and remain in school premises if the child is distressed, emotionally uncomfortable and crying.
10. Parents are not to leave their child in crying situation in school.
11. In case you need to keep your child at home for any reason such as illness, a family function or an outing, you may do so and record the same in the School Diary, but please do not send the child to School for half a day. Parents must fill up the 'Absence & Leave Record' given in the School Diary for the day the student is absent from the School stating the reason for absence, except in case of student's illness parents/guardians are required to get the leave sanctioned in advance for failure to do so the student will be treated as absent/absence.
12. The School reserves the right of admission. Any representation or discussion in this regard will not be entertained.

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Mother

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Father

.....
Date

13. In case the student or his/her parents/guardians fail to abide by the norms, directions, rules and regulations of the School or show any lack of co-operation or do not maintain discipline of the School or in case a student's presence is detrimental to the interest of other students or the School in anyway, of which the Principal of the School would be the sole judge, the Principal of the School, at his/her sole discretion, can at any time, have the student's name struck off the rolls.
14. Any child who is absent from School on the first 3 days of a new Academic Term without prior notice is liable to have his/her name struck off the rolls. The child may be re-admitted depending upon the availability of a seat and at the discretion of the School Authorities and will be considered a fresh admission.
15. Notice of withdrawal of a pupil at any time of the year must be given in writing one calendar month in advance or one third of the total fee for that quarter paid in lieu thereof. There will be no refund of fees deposited other than the security amount. Please note that the Security Deposit will not accrue any interest.
16. If at any stage after the child's admission, the authorities discover that the same was obtained by furnishing false documents or by withholding vital information pertaining to the student, besides the course of action under the School rules, the School may have to resort to action under law.
17. Transport facility will be provided in case of emergency to drop the child home.
18. In case any person other than father or mother, comes to drop/pick up the child then this individual, must carry letter of authority signed by either parent.

DECLARATION

I/We hereby declare that all information provided by me/us is hereby true and correct and that I/we have read the Rules and Regulations of the School as given above and those verbally explained to me by the School authorities, and I/we promise to abide by them and shall ensure that my/our child also conforms to the standard required in conduct and interaction with the school staff.

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Mother

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Father

.....
Date