

**Tender Heart High School, Sector 33-B, Chd**  
**Notice towards Online Classes – Class Nursery, L.KG and U.KG.**

Dated 14/08/2023

Dear Parent/s,

The further instructions to the students, as per experience gained by the teachers in conducting online classes, and the rules to be followed by students are as follows:-

**Rules, Regulations, Mannerism and Etiquettes to be followed by students**  
**during Online classes**

1. Teachers/Staff Members will teach and instruct by either writing on blackboard or through Tablet/Laptop/Digital Tab where the positioning of the Teacher will be the Teacher-Table or in direct interface with their students.
2. For Class Nursery it is certainly desirable (to the degree it is practical) that one parent of the child preferably mother/grandmother may kindly sit alongsidethe child, to the degree of not being visible in the camera.
3. Students should have had a bath, eaten their breakfast and should be ready for the online session/s. Students should be in proper school uniform while attending their online classes. (Students should not be wearing any stylish or fancy clothes).
4. Sikh boys may kindly wear properly tied turban/patka.
5. The link to the Zoom meeting/s will be sent just five minutes before the start of the online session and a new link will be sent for every subsequent period. Students may kindly not share these links with anybody.
6. Kindly charge the battery of your mobile phone to full capacity before the online session/s starts.
7. It is mandatory for all students to switch on the camera of their mobiles during every online class. In case any student is not able to attend the online class due to a technical issue the student may kindly inform the Class Teacher at the end of the session by means of WhatsApp or S.M.S..
8. No parent/child may kindly call any school authority regarding the then ongoing session for any issue. Post-session however, the parent/s may kindly bring the matter to the notice of the Class Teacher either by WhatsApp message or Telephone call at the School Reception with the latter being preferred.
9. Further issues regarding the online classes/sessions, apart from those mentioned in this notice and subsequently coming to the notice of the school staff/school authorities, will be followed up by an addendum notice/s.

Principal  
Tender Heart High School