

Tender Heart High School, Sector 33-B, Chd.
Notice – regarding extra Books and Note-books in School bag

Dated : _____

Dear Parent,

This letter is written to inform you that it was physically observed on _____ that the school bag of your daughter/son _____ Admn. No. _____ student of Class _____ was seen to be over filled as also very heavy.

Subsequently a teacher was designated to check on the contents of the school bag relating to the books [Text and Exercise] in relation to the academic Time-Table of the day and it was found that _____ number of Books were extra [not required for the day]. The weight of this extra material was found to be about _____ Kg.

You are requested to kindly ensure that no extra book is carried by your child rather only those pertaining to the day of studies.

Principal
Tender Heart High School