

**Tender Heart High School, Sector 33-B, Chd.**

**Notice- for Class-U.Kg to Class-IX - towards change of school timings  
from Mon, 13.1.2025 to Fri, 17.1.2025**

Dated: 11.01.2025

Dear Parents,

In view of the cold spell and predicted dense fog in the region and as per the orders of the Chandigarh Administration Dated 10.01.2025 (copy enclosed), there will be a change in the school timings from **Mon, 13.1.2025 to Fri, 17.1.2025** as under:

<b>Classes</b>	<b>Timings</b>
<b>U. Kg to Class IX</b>	<b>9:30 am to 01:55 pm</b>

The modalities are as follows:

- (i) School timings for the week of **Mon, 13.1.2025 to Fri, 17.1.2025, for the above classes** will be from 09:30 a.m. to 1:55 p.m. Students must reach School by 09:30 a.m. and not much earlier either, and departure will be only at 1:55 p.m.
- (ii) Due to shortened work timings Tiffin break of precisely 10 minutes will be given and children may carry their Tiffin to school.
- (iv) Bus service will be provided to the students as normal.
- (v) The Bus shall come to pickup your child minimum 1 hour later than your current timing of pick-up. As an example - if your child was earlier picked up at 7:00 a.m. then now your child will be picked up at 8:00 a.m.- 8:10 a.m. (7:00 a.m. + 1 hour). The exact time of pickup may be coordinated by calling the lady attendant/Bus conductor/Bus driver of the Bus.
- (vi) Timings of further weeks will be informed to parents depending upon notice / instruction to effect received from Chandigarh Administration.

The contact numbers of Bus in-charge are **81468 94362, 81463 29765**

The Timetable to be followed for the week of **Mon, 13.1.2025 to Fri, 17.1.2025** will be forwarded to you latest by **Sunday, 12.01.2025, 1:00 p.m..**

Parents co-operation of the highest order is solicited.

Principal

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# EDUCATION DEPARTMENT - CHANDIGARH ADMINISTRATION

## ORDER

In view of the cold spell and predicted dense fog in the region, the timings in all the Govt./Govt. Aided and Private Schools of UT Chandigarh will be as under: -

**(a) Government Schools/Govt. Aided Schools of UT., Chandigarh from 13.01.2025 to 18.01.2025\*\***

School	Classes	Timings of Staff	Timings of Students
Single Shift Schools	All Classes	8.45 am to 2.45 pm	9.30 am to 2.30 pm
Double Shift Schools	6th onwards	8.45 am to 2.45 pm	9.30 am to 2.30 pm
	1st to 5th Class	10.00 am to 4.00 pm	12.30 pm to 3.30 pm


\*once school revert to normal timings, it be ensured that the teachers work with the children to cover up for the work and syllabus that may remain outstanding during this period.

\* Pre primary classes-school to schedule timings in 9.30 am shift for three hours only

**(b) Private Schools of UT., Chandigarh from 13.01.2025 or 1st day after the winter break, whichever is later to 18.1.2025.** The private schools of UT Chandigarh to open for classes not before 9.30 am and close not later than 3.30 pm. The schools may regulate the timings for their school staff accordingly.

\*\* To avoid disrupting the pre board examinations (if any), schools may for these pre-board classes, if required open at 9.00 am and the timings for teachers may be regulated accordingly.

**No. Spl/002/2025  
dated 10th January 2025**

  
**HPS Brar, PCS,  
Director School Education,  
Chandigarh Administration**

To

District Education Officer, UT., Chandigarh for circulation to all concerned schools.